Connecting to a WebEx Classroom

At the start of the semester you will receive a link for the WebEx class. Click on that link to join the session.

WebEx Connection Info

Posted on: Friday, March 20, 2020 2:50:49 PM EDT

Meeting Link: https://gwu.webex.com/gwu/j.php?MTID=m1c7702e814effe706de3229358f71b86
Meeting Number: 732 829 638
Meeting Password: emse
You will be promoted to enter your name and email address. Enter this information and click on “Join Meeting.”

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Join Meeting

Join by browser NEW!  More ways to join
You will see a new window that allows you to choose your audio and video settings. Make sure that the microphone and web camera are both set to off (red) and click on “Join Meeting”. If you need to change you audio setting you click on the small arrow next to the default setting to use computer for audio.
Inside the meeting window you will find icons to control your meeting options. From left to right: Microphone toggle (red is off), Video Toggle (red is off), File share (not used by students), View Participants (will show up on the right side of the screen), Chat (will show up on the bottom left of the screen. Change audio settings and the red x is for leaving the meeting.
The participant and chat window are visible on the right side of the meeting. The participant list will show you all the people attending the meeting. The chat box will allow you to send messages to everyone in the class or you can select to send a message to just a single person by clicking on the small down arrow next to “Everyone”. To use the chat just type in the message and hit Enter or Return on your keyboard.
To leave the meeting. Click on the red X icon on tray. You will see a pop up asking if you would like to leave the meeting. Click on “Leaving Meeting” to exit.